

Materials Science and Engineering  
MSE Fixed Fee-For-Service FAU Authorization

New Authorization

FAU Change/Renewal

PI's Department: \_\_\_\_\_ Date: \_\_\_\_\_

I, (Printed Name of PI or Advisor) \_\_\_\_\_, acknowledge:

- Payment of \$500 per academic year at the beginning of the membership renewed annually\*
- Billing period will begin 4/1 and end 3/31 (billing will be processed in first two weeks of April)
- Rates may be pro-rated for any late or early memberships outside regular billing period

Join Date: \_\_\_\_\_ Termination Date (if applicable): \_\_\_\_\_

FAU for use of Facility and Training Charges:

Activity: \_\_\_\_\_ Fund: \_\_\_\_\_

Function: \_\_\_\_\_ CC: \_\_\_\_\_ PC: \_\_\_\_\_

\_\_\_\_\_  
Signature of PI (or Advisor)

\_\_\_\_\_  
Signature of PI's Dept. Management Services  
Officer or Financial Administrative Officer

\*Any increases in annual fee will be communicated before the beginning of new billing period

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FOR ADMIN USE ONLY:

- Photo on file
- Lab walkthrough with Lab Manager
- User has signed Laboratory Safety Manual or SEM Training Sheet

Lab Manager Signature (or initials): \_\_\_\_\_ Date: \_\_\_\_\_